

## Cesar Chavez Academy Middle School Parent and Family Engagement Plan

*In accordance with the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the Every Student Succeeds Act of 2015 (ESSA)*

Parents, staff, and the building administrator have developed this Parent and Family Engagement Plan in accordance with the ESSA Section 1116 activities which are accomplished at Cesar Chavez Academy Middle School in the ways listed in each Section.

<b>ESSA Section</b>	<b>Ways in Which Cesar Chavez Academy Middle School Staff Accomplish These Activities</b>
1116(b)(1) This Plan has been jointly developed and distributed to parents and family members in a language that can be understood. The Plan is updated periodically to meet the changing needs of parents and the school.	Describe the development of the Plan, including the stakeholders involved, the steps taken to ensure the Plan is understood, and the process for updating the Plan: The plan is developed collaboratively, involving input from parents, family members, school administrators, and other relevant stakeholders through many of our stakeholder meetings held periodically throughout the school year. The Plan is translated into languages that parents and family members can understand, ensuring accessibility for all. Throughout the development process, there are mechanisms in place to gather feedback from stakeholders to ensure the plan accurately reflects their needs and concerns. The plan is also reviewed periodically to assess its effectiveness and relevance in meeting the changing needs of parents and the school. This is done by soliciting feedback from parents, family members, teachers, and other stakeholders to identify areas for improvement or updates.
1116(c)(1) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved.	An annual meeting is held which includes information for parents on: The last Title I meeting was held on 8/11/2023 @11:00 am. The next Title I meeting will be held on 08/09/2024 @ 10 a.m.  How are parents encouraged to attend? Parents are sent a robocall, a robo text and the Title I parent meeting is advertised for on Facebook
1116(c)(2) Offer flexible number of meetings at times convenient to parents and provide transportation, childcare, or home visits as it relates to parental involvement.	Meetings are offered at times convenient for parents and if needed, transportation, childcare, and home visits can be arranged: Parent meetings are from 8-9am and they will be held on:  <p style="margin-left: 20px;"> <b>October 15, 2024</b>  <b>November 12, 2024</b>  <b>December 10, 2024</b>  <b>January 14, 2025</b>  <b>February 11, 2025</b>  <b>March 11, 2025</b>  <b>April 15, 2025</b> </p> <ul style="list-style-type: none"> <li>● Summer informational meeting</li> <li>● Meetings are held during the school day once a month</li> <li>● Child care is provided</li> <li>● Home visits are scheduled on a need basis</li> </ul>

<p>1116(c)(3) Involve parents in an organized, ongoing and timely way in the planning, reviewing, and improvement of Title I programs, including the development, review, and improvement of the Parent and Family Engagement Plan and the Schoolwide Program Plan.</p>	<p>Parents are involved in the development of the School Improvement Plan and Title I Program development in the following ways:</p> <ul style="list-style-type: none"> <li>● Curriculum/Open House nights</li> <li>● School Improvement Committees</li> <li>● School Advisory Board</li> <li>● Parent feedback/input on current/new programs, initiatives and practices</li> <li>● District School Improvement Team</li> <li>● School/Student/Parent compact</li> </ul>
<p>1116(c)(4)(A) Provide parents of Title I children timely information about the Title I Program.</p>	<p>Parents are provided information regarding the school Programs in the following ways:</p> <ul style="list-style-type: none"> <li>● Mid-semester parent conferences (4 times per year)</li> <li>● Use of planners for daily communication between teachers/parents</li> <li>● Parent workshops on accessing powerschool - view “real time” grades</li> <li>● Monthly calendar</li> <li>● Digital dialer calls - inform parents of any updates</li> <li>● Letters sent out throughout the year</li> </ul>
<p>1116(c)(4)(B) Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the achievement levels students are expected to meet.</p>	<p>Parents are provided information about the school’s curriculum, assessments, and proficiency level expectations in the following ways:</p> <ul style="list-style-type: none"> <li>● Beginning of the year letter on grading policy</li> <li>● Online access to grades</li> <li>● Review of expectations for benchmark assessments during Title 1 meeting</li> <li>● Description of benchmark assessments</li> <li>● Data is posted in classroom and office</li> <li>● Curriculum Open House Nights</li> </ul>
<p>1116(c)(4)(C) Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision-making as it relates to their child’s education, and to respond to any suggestions as soon as possible.</p>	<p>Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways:</p> <ul style="list-style-type: none"> <li>● parents provide feedback in periodic surveys</li> <li>● parent/school leader - instructional coach meetings</li> <li>● monthly parent meeting held during the school day</li> <li>● school improvement</li> <li>● parent - teacher conferences</li> <li>● curriculum nights</li> </ul>
<p>1116(c)(5) Ensure that if the Schoolwide Program Plan is not satisfactory to parents of participating students, submit any parent comments on the Plan when the school makes the Plan available to the Local Educational Agency (LEA).</p>	<p>If parents are not satisfied with the School Improvement Plan or Programs, they have opportunities to make comments by:</p> <ul style="list-style-type: none"> <li>● Attending and giving suggestions at monthly School Board Meetings</li> <li>● parents provide feedback in periodic surveys</li> <li>● monthly parent meeting held during the school day</li> <li>● school improvement</li> <li>● parent - teacher conferences</li> </ul>

**The School-Family Compact**

1116(d) Jointly, with parents, develop a School-Parent Compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement.	X Yes <input type="checkbox"/> No
1116(d)(2)(A) Addresses the importance of communication between teachers and families on an ongoing basis at elementary schools through, at a minimum, parent teacher conferences, as it relates to an individual child's achievement.	X Yes <input type="checkbox"/> No
1116(d) Clearly explain district and school goals for students to meet the challenging State academic standards.	X Yes <input type="checkbox"/> No
1116(d) & 1116(d)(1) Describe ways that teachers are responsible for supporting students' learning and providing high quality curriculum and instruction.	X Yes <input type="checkbox"/> No
1116(d) & 1116(d)(1) Describe specific ways parents will be responsible for supporting their children's learning.	X Yes <input type="checkbox"/> No
1116(d) Describe specific ways students will be responsible for their learning.	X Yes <input type="checkbox"/> No
1116(d) & 1116(d)(2)(C) Describe school activities to build partnerships with parents, including chances for parents to volunteer, take part in, and observe classroom activities, and communicate with teachers.	X Yes <input type="checkbox"/> No
1116(d) & 1116(f) Describe how parents and family members are involved in developing and revising the compact.	X Yes <input type="checkbox"/> No
1116(d)(1) & 1116(d)(2)(A-C) Ensure regular two-way meaningful communication between family members and school staff throughout the school year, so that parents are kept up to date on their students' progress and get regular tips on home learning.	X Yes <input type="checkbox"/> No
1116(f) Communicate information using family friendly language and format.	X Yes <input type="checkbox"/> No

<b>ESSA Section</b>	<b>Ways in Which Cesar Chavez Academy Middle School Staff Accomplish These Activities</b>
1116(e)(1) Shall provide assistance to parents of students served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress and work with educators to improve the achievement of their children.	How does the staff provide assistance to parents to help them understand the content standards, assessments, how to monitor their child's progress, and how to work with educators to improve the achievement of their children? What training is provided to families? <ul style="list-style-type: none"> <li>● Information is shared during Title 1 meetings</li> <li>● Parent Workshops</li> <li>● Parent Teacher Conferences</li> <li>● Powerschool family access</li> <li>● Academic and assessment reports shared with families</li> </ul>
1116(e)(2) Shall provide materials and training to help parents work with their children to improve their children's achievement, such	Staff will provide parents with appropriate materials and offer training in our school to enable them to support their child's academic progress. These include: <ul style="list-style-type: none"> <li>● bilingual books for parents</li> <li>● parent computer resource stations</li> </ul>

<p>as literacy training and using technology, as appropriate, to foster parental involvement.</p>	<ul style="list-style-type: none"> <li>● invitations to community events</li> <li>● Parent Workshops</li> </ul>
<p>1116(e)(3) Shall educate staff in the value and utility of parents' contributions, in how to reach out to, and communicate with, and work with parents as equal partners, to coordinate and implement parental involvement programs, and to build relationships between the parents and the school.</p>	<p>On-going professional development for staff on effective ways to increase parental involvement occurs annually. They include:</p> <ul style="list-style-type: none"> <li>● School committees for family nights</li> <li>● Literacy, math, SS, and STEM nights</li> <li>● school wide PD on DI and SIOP</li> <li>● Team building events with parents, students and staff</li> </ul>
<p>1116(e)(4) Shall coordinate and integrate parental involvement Programs and activities with other Federal, State, and local Programs, including public preschool Programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.</p>	<p>Coordination with other Programs for parental involvement includes:</p> <ul style="list-style-type: none"> <li>● Curriculum nights</li> <li>● Open House</li> <li>● District/School workshops</li> <li>● Transition day</li> <li>● Family Activity nights</li> </ul>
<p>1116(e)(5) Shall ensure information is shared with parents in a language and format they can understand.</p>	<p>Information is shared with parents in a language and format they can understand. Examples include:</p> <ul style="list-style-type: none"> <li>● Newsletters</li> <li>● school communication letters</li> <li>● reminders</li> <li>● permission slips</li> <li>● academic rubrics</li> <li>● website</li> <li>● student/parent/school compact</li> <li>● behavior rubric</li> <li>● student handbook</li> <li>● surveys</li> <li>● agendas</li> <li>● assignments</li> <li>● All communication is provided in Spanish and English</li> </ul>
<p><b>Gray Area</b></p>	<p><b>Recommended Best Practice, but Not Required</b></p>
<p>1116(e)(6) May involve parents in the development of training for teachers, principals, and other educators to improve the</p>	

effectiveness of such training.	
1116(e)(7) May provide necessary literacy training from funds received under this part if the LEA has exhausted all other reasonably-available sources of funding for such training.	
1116(e)(8) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.	
1116(e)(9) May train parents to enhance the involvement of other parents.	
1116(e)(10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.	
1116(e)(11) May adopt and implement model approaches to improving parental involvement.	
1116(e)(12) May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in Programs supported under this Section.	
1116(e)(13) May develop appropriate roles for community-based organizations and businesses in parental involvement activities.	

ESSA Section	Ways in Which Cesar Chavez Academy Middle School Staff Accomplish These Activities
<p>1116(e)(14) Shall provide other reasonable support for parental involvement activities as parents may request.</p>	<p>Parents are provided with other reasonable support such as:</p> <ul style="list-style-type: none"> <li>● bi-lingual staff</li> <li>● translated documents</li> <li>● Child care is provided during parent meetings</li> <li>● Parent workshops</li> <li>● list of community agencies to help with additional needs both academic and social</li> </ul> <p>How does the school collect this information? This information is collected through the surveys that we send out as well as through the parent meeting feedback that we get.</p>
<p>1116(f) Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.</p>	<p>Staff provide opportunities for full parent participation:</p> <ul style="list-style-type: none"> <li>● handicapped accessible facilities</li> <li>● flexible meeting times</li> <li>● bilingual interpreters</li> <li>● accommodations for parents with disabilities (deaf, blind, etc)</li> <li>● collaboration with community agencies</li> <li>● transportation assistance</li> <li>● newsletters written in Spanish and English</li> <li>● Website is in English and Spanish</li> </ul>